

**COUNTY OF LOS ANGELES  
AGING AND DISABILITIES DEPARTMENT  
REQUEST FOR PROPOSALS (RFP)  
LINKAGES PROGRAM  
AAA-LNK-2328 RFP**

**ADDENDUM FOUR**

In accordance with Subparagraph 4.4 (County’s Right to Amend Request for Proposals) of the Request for Proposals (RFP), County has the unlimited right to amend this RFP by written addendum at any time before the required submission date. As such, this Addendum Four is hereby issued for this RFP to address the following elements:

**PART I (CHANGES TO THE RFP)**

A. RFP Paragraph 0 is deleted in its entirety and replaced as follows:

**0 SOLICITATION INFORMATION AND MINIMUM REQUIREMENTS**

<b>RFP Release Date</b>	11/15/2022
<b>Request for a Solicitation Requirements Review Due</b>	11/21/2022
<b>Deadline to Register for Mandatory Proposer’s Conference(s)</b>	First Conference: 11/30/2022 by 5:00 p.m. (P.T.) Second Conference: 2/3/2023 by 5:00 p.m. (P.T.)
<b>Mandatory Proposer’s Conference(s)</b>	First Conference: 12/1/2022 Second Conference: 2/6/2023
<b>Written Questions Due</b>	First Due Date: 12/19/2022 by 5:00 p.m. (P.T.) Second Due Date: 2/06/2023 by 5:00 p.m. (P.T.)
<b>Questions and Answers Released via Addendum</b>	First Release: 12/20/2022 Second Release: 2/13/2023 (if additional questions received)
<b>Proposals Due</b>	2/17/2023 by 5:00 p.m. (P.T.)
<b>Anticipated Subaward Term</b>	July 1, 2023 - June 30, 2028
<b>Minimum Requirements</b>	Refer to Paragraph 3
<b>RFP Contact</b>	Email: <a href="mailto:aaarfp@ad.lacounty.gov">aaarfp@ad.lacounty.gov</a>

B. RFP Paragraph 2.2.1 is deleted in its entirety and replaced as follows:

2.2.1 County estimates that the total funding for Fiscal Year (FY) 2023-24 for Linkages is approximately **\$850,000** in County based funding. This amount will potentially be distributed to each Supervisorial District as follows:

Supervisorial District	Funding Total
1	\$187,172
2	\$202,686
3	\$161,024
4	\$142,393
5	\$156,725
Total	\$850,000

C. RFP Paragraph 7.2 is deleted in its entirety and replaced as follows:

## 7.2 RFP Timetable

EVENT	DATE/TIME
Release of RFP	11/15/2022
Deadline to submit request for Solicitation Requirements Review (Refer to Paragraph 9 - Protest Process Overview)	11/21/2022
Deadline to Register for Mandatory Proposers' Conference(s)	First Conference: 11/30/2022 by 5:00 p.m. (P.T.) Second Conference: 2/3/2023 by 5:00 p.m. (P.T.)
Mandatory Proposers' Conference(s) (Refer to Subparagraph 7.4)	First Conference: 12/1/2022 Second Conference: 2/6/2023
Written Questions Due	First Due Date: 12/19/2022 by 5:00 p.m. (P.T.) Second Due Date: 2/6/2023 by 5:00 p.m. (P.T.)
Questions and Answers Released (Subject to change at County's sole discretion)	First Release: 12/20/2022 Second Release: 2/13/2023 (if additional questions received)
Notice of Intent to Submit Proposal Due (Refer to Subparagraph 7.9.1)	2/13/2023
Proposals Due	2/17/2023 by 5:00 p.m. (P.T.)

D. RFP Paragraph 7.4.1.1 is as added as follows:

7.4.4.1 A second Proposers' Conference will be held to discuss updates made to the RFP requirements. Proposers will have the option to join the Conference virtually or by telephone (refer to Subparagraphs 7.4.2 and 7.4.3). During the conference, County staff will respond to questions from potential proposers. Potential proposers who did not attend the first Mandatory Proposer's Conference must attend this conference, or their proposals will be rejected as non-responsive (disqualified) without review and eliminated from further consideration. Potential proposers who attended the first Mandatory Proposer's Conference are not required to attend the second conference, however attendance is recommended. The second conference is scheduled as follows:

**Date and Time:**

February 6, 2023, at 10:00 a.m. (P.T.)

**Telephone Conference Information is as follows:**

Phone Number: 323-776-6996

Conference ID: 935 997 415# (when prompted, provide your full name and the name of your organization)

The Conference will begin at 10:00 a.m. (P.T.) and will conclude at either 12:00 p.m. (P.T.) or once all questions have been addressed, whichever occurs first. Prospective Proposers are advised to join timely to ensure that they can participate in the Conference. No participants will be allowed to join once the Conference has ended.

E. RFP Subparagraph 7.9.1.1 is deleted in its entirety and replaced as follows:

7.9.1.1 In an effort to plan the evaluation portion of this solicitation, County requests Prospective Proposer that intends to submit a Proposal to complete Appendix E (Notice of Intent to Submit Proposal) and submit it to County by e-mail no later than 2/13/2023 by 5:00 p.m. (P.T.) using the following e-mail address: [aaarfp@ad.lacounty.gov](mailto:aaarfp@ad.lacounty.gov).