

**COUNTY OF LOS ANGELES  
AGING AND DISABILITIES DEPARTMENT**

**PROCUREMENT FOR SERVICES ENTITLED:  
REQUEST FOR PROPOSALS (RFP)  
ADULT PROTECTIVE SERVICES CENTER OF EXCELLENCE PROGRAM  
APS-CENTER-2223-RFP**

**ADDENDUM FOUR  
QUESTIONS AND ANSWERS**

In accordance with Subparagraph 4.4 (County's Right to Amend Request for Proposals) of the Request for Proposals (RFP), County has the unlimited right to amend this RFP by written addendum at any time before the required submission date. As such, this Addendum One is hereby issued for this RFP to address the following elements:

**PART I (CHANGES TO THE RFP) – NOT APPLICABLE**

**PART II (ATTACHMENTS TO ADDENDUM FOUR)**

- A. Attachment 1 (APS-CENTER-2223 RFP Questions and Answers Addendum Four) is added as an addendum to this RFP.

**Questions regarding Appendix A, Sample Subaward, Exhibit A (Statement of Work):**

- 1. Regarding the required Neuropsychologist as the lead and now the addition of a Geriatrician; we've not traditionally had a Neuropsychologist lead a forensic team however we've had Geriatricians typically leading the team. Can we have a Geriatrician lead the team as opposed to a Neuropsychologist?**

**The Aging and Disabilities Department would be open to that if the switch in lead roles would be a more practical alternative. If it is feasible to switch the lead role, the Department would consider that possibility.**

- 2. Of the four major components to the Statement of Work one of them is Adult Protective Services (APS) cases. Are these APS case services that will consist of prevention, intervention, and support for APS Social Workers? Is this a reference to how the team will consult on the APS cases? Or is this a reference to wanting to have an**

**advocate to do in home assistance and support for APS Clients that are referred to the Center of Excellence?**

The vision for the Center of Excellence is to have a diverse pool of professionals - from legal, medical, social services, and law enforcement - come together to better work cases referred to the Center of Excellence. That means the goal is to identify and treat elder abuse and find efficient ways to prosecute these cases if needed.

- 3. The addition of an advocate to do in person work with the APS Clients to help get the Client off an APS Case, is the role of the advocate similar to the advocate role in the “Heart Program?”**

The role of the Advocate or Service Advocate is to provide advocacy/case management. Types of assistance include arranging for short term motel stays, moving expenses, cleaning expenses, grocery purchase and delivery, transportation to various places, hoarding cleanup, and anything else that the Client might require.

- 4. Regarding capacity assessments that either the Geriatrician or the Neuropsychologist will perform either in-home or within a clinic with the Client, these Clients must first be referred through the Center of Excellence, correct?**

That is correct.

**Questions regarding the Request For Proposals (RFP):**

- 1 If we (the proposer) have any exceptions to the Sample Subaward, or if there is something in the Sample Subaward that we would like to propose to change, such as changing the lead role between the Geriatrician and Neuropsychologist, could we propose a change to the Subaward language?**

Proposers are provided the opportunity to take exceptions to the Terms and Conditions of the Sample Contract and/or Requirements of the Statement of Work. Should the proposer have any exceptions to the Sample Contract and/or the Statement of Work, the proposer shall submit a “red-lined” Word version of the language in question. These exceptions should be listed in Section E, of your Business proposal. Please see subparagraph 7.6.4 of the RFP for more information regarding making exceptions to the Terms and Conditions of the Sample Contract.

2. **Regarding section 1.4.3 of the RFP, this section talks about a training program and the different trainings required but it is not very specific. In reading the Statement of Work, it speaks to quarterly trainings for field staff and supervisors. Is this an augmented training program that the Department is currently doing for new Social Workers?**

Center of Excellence APS Training is a multidisciplinary collaboration. The training referred to herein will augment, not replace, the current APS Training program. The training is both for new and veteran staff. We will invite team members to participate in training as subject matter experts.